



OBSERVER RIGHTS INFORMATION

Delegate candidates and their designated observers' have the right to observe the delegate election process. The following information contains important details about observer rights in LU/GCA/SF _____ of the International Brotherhood of Teamsters.

LOTTERY

The lottery to determine the order of placement of candidate names on the ballot will be conducted by _____ on _____
(Person or Agency) *(Date)*
at _____ at _____
(Time) *(Full Address of Location)*

BALLOT PROOFING

A proof of the ballot will be sent to you for review before final printing. If you do not inform the local union election committee in a timely manner of any requested changes to the ballot, your silence will be interpreted as approval of the ballot. Each slate should designate a representative to proof the ballot in the space below. If no representative is designated, the election committee will send the ballot proof to the slate candidate whose name is listed first on the slate declaration form.

BALLOT PRINTING AND MAILING

Any candidate or designated observer may inspect, but not copy, the membership mailing list. Further details about the printing and mailing of the ballots and your right to inspect the membership mailing list may be obtained from the election committee.

<p>The ballots will be printed by:</p> <p>_____</p> <p style="text-align: center;"><i>(Printer Name)</i></p> <p>_____</p> <p style="text-align: center;"><i>(Street/City/State)</i></p> <p>_____</p> <p style="text-align: center;"><i>(Date)</i> <i>(Time)</i></p>	<p>The ballots will be mailed by:</p> <p>_____</p> <p style="text-align: center;"><i>(Mailer Name)</i></p> <p>_____</p> <p style="text-align: center;"><i>(Street/City/State)</i></p> <p>_____</p> <p style="text-align: center;"><i>(Date)</i> <i>(Time)</i></p>
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UNDELIVERABLE MAIL -- POST OFFICE PICKUP

A representative for the election committee will check the post office box for ballots returned as undeliverable each _____ from _____ (not more than 5 days after mailing) to _____ (3 days before the count date) at _____ a.m. at the post office at _____. At that time the ballots collected will be inspected and counted.

UNDELIVERABLE MAIL –ADDRESS UPDATING

The representative of the Election Committee will process the returned mail and attempt to find updated address information each weekday at the office of the local union or the following address: _____. Any candidate or designated observer may observe the process of address updating but may not copy or otherwise duplicate the address information of any member of LU/GCA/SF _____.

Note: Designated observers must be members of this LU/GCA/SF. However, in the event that the representative of the Election Committee processes returned mail at an office located 25 miles or more from the offices of the local, a candidate may designate a member of the IBT as the candidate's observer or representative, whether or not the designee is a member of the local union.

Each candidate on a slate shall be considered to be represented by each and every other candidate on the slate and by any and all observers designated by that slate or any candidate on the slate.

BALLOT PICK UP ON COUNT DAY

On _____, the day of the count, candidates and their
(Day and date of count)
designated observers should be at the count site no later than _____ a.m. if
(Time)
they want to accompany the election committee to the post office to pick up the ballots. Ballots will be picked up at the post office and transported to the count site at approximately _____ a.m.
(Time)

I HEREBY ACKNOWLEDGE RECEIPT OF THE OBSERVER RIGHTS SHEET.

SIGNATURE: _____

NAME: _____

TELEPHONE NO.: _____ EMAIL: _____

DATE: _____

SLATE REPRESENTATIVE: _____

**Office of the Election Supervisor for the
International Brotherhood of Teamsters
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