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RICHARD W. MARK
Election Supervisor

To: All Certified Delegates and Alternate Delegates
From: Richard W. Mark, Election Supervisor
Date: May 16, 2016
Re: 29th IBT International Convention

Congratulations on your certification as a delegate or alternate to the 2016 IBT International Convention.

On or about June 1, 2016 the Election Supervisor will issue the initial report of all delegates and alternate delegates whose elections have been certified and whose eligibility to run and serve as delegates and alternates as required by Article VI, Section 1(a) of the *2016 Election Rules* has been verified. The elections of almost all of the delegates and alternates have been certified. If certification has not been issued because of pending or potential appeals of protest decisions the delegates and alternates affected are marked in the report. After its posting, the report can be reviewed and/or downloaded from the Election Office website at www.ibtvote.org.

Certified elected delegates whose eligibility to run and serve as a delegate have been verified by the Election Supervisor, will find their official credentials enclosed with this letter.¹ Alternate delegates do not receive credentials. They may, however, receive a credential if a delegate in their local relinquishes his or her credential and the alternate is then elevated to a delegate position. This process is described below, and some relinquishments have already occurred. The certified delegate report includes a schedule that lists local unions where one or more delegates have voluntarily relinquished their official credential and alternate delegates have been elevated to delegate status.

The report includes a schedule that lists delegates who have involuntarily relinquished their credentials due to ineligibility, protest decisions or disciplinary suspension. Finally, the International Union has recalculated each local union's delegate strength based on membership figures as of February 29, 2016, as required by the IBT Constitution. The report therefore contains: (1) a schedule of locals with increased delegate strength since the initial determination, resulting in the elevation of alternates to delegate slots; and (2) a second schedule of locals with reduced delegate strength.

¹ Delegates whose elections may be affected by pending appeals of protest decisions will only receive their credentials if the appeals are withdrawn or resolved in their favor (and their eligibility is verified).

Convention Registration. The IBT Constitution, the 29th International Convention Call and the *2016 Election Rules* all require that a delegate or alternate must be a member in good standing in order to be seated at the Convention. This means that each delegate and alternate delegate must have paid dues through the month of May 2016. To participate as a delegate in the candidate nomination sessions at the Convention, each delegate needs an official convention identification badge. To obtain a badge from the IBT Convention registrar, a delegate must present:

- **An official credential issued by the Office of the Election Supervisor**
- **Proof that dues have been paid through May 2016. Acceptable forms of proof include:**
 - A copy of your dues record from your Local showing that your dues are paid thru May 2016, or,
 - For members on checkoff, a current pay stub showing earnings for the month of May 2016 from which dues could have been deducted, or,
 - In the case of a cash dues payer, a paid receipt from the Local indicating that your dues have been paid through May 2016

Registration during the weekend before the Convention will be held in the Gold Ballroom at Bally’s North Tower, Casino Level, as follows:

June 25	9:00 a.m. to 6:00 p.m.
June 26	9:00 a.m. to 6:00 p.m.
June 27	7:00 a.m. to 8:30 a.m.

At registration, each delegate will receive an official badge which must be displayed to allow access to the Convention floor during general sessions as well as to participate in the nomination voting to be conducted by my staff. During the week of the Convention, registration will be relocated in the Registration Area in Paris, diagonally across from the Convention Floor in the Paris Ballroom.

Election Office Location and Hours. The Election Supervisor’s office will be fully staffed at the Convention. The office will be located in the Platinum Ballroom at Bally’s North Tower, Casino Level. The Platinum Ballroom is located near the Gold Ballroom where weekend registration for the Convention will take place.

Office hours for the Election Office will follow this schedule:

Pre-Convention week:	June 20 – June 24	8:00 a.m. – 6:00 p.m.
Registration weekend	June 25 – June 26	8:00 a.m. – 6:00 p.m.
Convention week	June 27 – June 30	8:00 a.m. – 9:00 p.m.
	July 1	8:00 a.m. – 6:00 p.m.

Also, during Convention week, the Election Supervisor will maintain a desk in the IBT Registration area in Paris to facilitate the transfer of credentials from a delegate to the first

ranked alternate delegate. This desk will be staffed daily from 8:00 a.m. to 9:00 a.m. and 6:00 p.m. to 8:00 p.m.

If you have questions about the election process (including the nomination sessions at the Convention or the evening nomination voting), wish to pick up a copy of the *2016 Election Rules* or the Advisory regarding the payment of Convention-related expenses, or if you need to check on any election related matter, please visit the Election Office.

Nomination Voting. Secret ballot voting for the nomination of candidates for International office will be conducted using machine-counted paper ballots immediately following the end of the general sessions on Tuesday, June 28, Wednesday, June 29 and Thursday, June 30. Voting sessions will be conducted in the Gold Ballroom, which is adjacent to the Election Supervisor's offices. Voting is scheduled to begin at 5:00 p.m., with the polls remaining open until 7:00 p.m. Nominated candidates will be announced after 8:00 p.m. each evening.

Many of you have participated in nomination voting at previous Conventions and will be familiar with much of the process. Three significant points bear mentioning:

- Each delegate will be required to present his or her official Convention badge in order to be admitted to the voting area, receive a ballot, and vote;
- No delegate may wear campaign-related attire or carry campaign-related signs, posters, or other paraphernalia into the voting area; and
- No person may prevent or delay a credentialed delegate from participating in the nomination voting, attempt to intimidate or threaten any delegate attempting to vote, or otherwise interfere with the nomination voting process. Misconduct is subject to discipline by the Election Supervisor. Sanctions that may be imposed for violation of this rule include revocation of credentials.

Credential Relinquishment or Transfer. Some delegates have already relinquished their credentials. All voluntary relinquishments require submission to the Election Office of a completed and signed "Pre-Convention Declaration For Request to Relinquish Delegate Credentials." (Election Supervisor Form 26). Copies of Form 26 can be downloaded from the Election Office website, www.ibtvote.org. All pre-Convention relinquishments must be submitted to and received by the Office of the Election Supervisor in Washington, D.C., by Noon (EDT) on June 23, 2016. The final credentials report is scheduled for publication on June 26, 2016.

After the final credentials report is issued, credentials may be relinquished and transferred by application to the Election Supervisor, only by following this procedure:

- The delegate wishing to transfer or swap credentials ***and*** the alternate delegate to whom the credentials are to be transferred must present themselves in person to a representative of the Election Supervisor ***only*** during the following hours:

Registration Weekend in Gold Ballroom (June 25, 2016 – June 26, 2016)
4:00 p.m. – 6:00 p.m.

Convention Week in Registration Area in Paris
(June 27, 2016 – June 30, 2016)
8:00 a.m. – 9:00 a.m. and
6:00 p.m. – 8:00 p.m.

- The delegate must complete and sign a Declaration For Request For Transfer of Delegate Credentials for the 2016 IBT International Convention” (Election Supervisor Form 27). Copies of Form 27 can be downloaded from the Election Office website, www.ibtvote.org and will be available at the Election Supervisor’s office. ***If the delegate wishing to transfer credentials is unable to appear in person, an original, signed Form 27, along with the delegate’s badge, must be submitted by the alternate delegate to whom the credential is to be transferred.***
- The delegate and alternate to whom the credential is to be transferred must then present the Form 27, countersigned by a representative of the Election Supervisor, to the IBT registrars in the Paris Registration Area, as representatives of the Credentials Committee, between 6 p.m. and 8 p.m. that same evening or between 8:00 a.m. and 9:00 a.m. the following morning.
- Upon completion of the transfer, the badge of the delegate will be voided and the alternate issued a delegate badge. The transferring delegate will no longer have access to the Convention floor or the Election Supervisor’s voting area.
- Requests for transfer of credential (or re-transfer of a credential to the original delegate) may be made not more than once in any 24 hour period.
- All requests for transfer of credentials must be completed prior to the opening of the morning general session of the day the transfer is to be effective.

If you have any questions regarding this notice, please feel free to call my office at the numbers printed at the top of the first page of this letter.